

SWANSEA RAILWAY MODELLERS' GROUP

PRIVACY & PERSONAL INFORMATION STATEMENT

General Data Protection Regulation

May 2018

The Swansea Railway Modellers' Group takes your privacy seriously. The information and details supplied by you on joining the Club, whether an e-mail address, a postal address, a phone number, a photograph, social media or any other form of contact, is held electronically and in hard copy but is used **solely** to administer your membership and is **never** shared with any third party without your consent or used for **any** external commercial purpose.

If you pay your monthly subscription by standing order, your name will also appear on the relevant Club bank statement, each month, to confirm that your payment has gone through. These details are seen by the Treasurer and Officers only.

This is the only personal information that is stored about you and none of this is ever made public.

Monthly newsletters or other occasional widely distributed documents will always be sent 'bcc' in order that your e-mail addresses remain confidential. For those who receive these updates through the post, your postal addresses remain confidential also.

As a member of the Club, by signing the consent form below, you agree that we may keep the information you have supplied in electronic or hard copy form only for the intended purpose as stated above. If this is not acceptable to you, and you wish for your details to be deleted from the electronic or hard copy databases, you should decline to sign this form but please advise that you have done so.

The Secretary of the Club is the initial point of contact for these matters.

I,....., consent to the Swansea Railway Modellers' Group holding the details that I have provided for the purpose of administering my membership and providing me with monthly newsletters, other updates or club announcements from time-to-time. I understand that this information will be stored electronically and also in hard-copy and can be removed entirely at any time should I require.

Date.....